



**DSRIP Statewide Investments  
Primary Care/Behavioral Health Special Projects Program  
Application**

*Applications are due August 3, 2022 by 5:00 PM EST.*

1. Submit a written proposal that is no more than five one-sided, single-spaced pages using Times New Roman 12 pt. font and include the components below.

*Due to the large number of applicants, please be advised that proposals exceeding the five-page limit may not be reviewed at the discretion of the review committee.*

- Proposal summary
- Proposal description/methods/activities:
  - Describe proposed project in detail and how it will benefit the organization and the community served. Please note: If any of the proposed project activities could appear duplicative of a service covered by MassHealth and/or another third party payer, please be sure to clarify how those activities are distinct from covered services or other supports that have an alternative funding source. (Such activities might include but are not limited to: care coordination, patient consults, nutrition counseling, and provision of pharmacy services.)
- Proposal goals and objectives:
  - Outline the project's primary goals and objectives, as well as the specific outcome measures that will be used to assess the project's level of success
- Description of how the proposed project advances the organization's transition to accountable care and aligns with the broader goals of the Accountable Care Organization (ACO), Community Partner (CP), or Community Service Agency (CSA) provider entity, as applicable.
- Timeline for implementation of the proposed project
- Evaluation plan for the proposed project including metrics and outcome measures. Please specify how any quantitative or qualitative data will be collected including from participating providers and/or patients.
- Plan for sustaining the project's work and/or impact after funding ends.
- If applicable, target population:
  - Describe the patient/client population addressed by the proposed project, including diagnoses, income, households, age, sex, ethnicity/race, and/or other relevant characteristics as appropriate.
- If applicable, describe the organizational department and/or operations that the proposed project intends to benefit.



- Staff responsible for the proposed project:
  - Describe the roles of 1) the lead project provider, and 2) other clinicians/staff members that are necessary to carry out the project scope and/or that will benefit from the project's work (e.g. that will engage in training or some other form of professional development as a result of the project).
- 2. Statement from the lead provider applicant stating interest, vision, and commitment to the proposed project. Statement should be in letter format and signed by the lead provider applicant. The lead applicant's statement must answer the following:
  - Describe how the project will benefit the organization and the organization's patient population.
  - Describe how the project will support the provider's career development.
  - Describe how the project might impact retention (provider specific and/or organization wide).
  - Describe how the project will advance the organization's transition to accountable care.
- 3. Curriculum Vitae/resume of the lead provider
- 4. Two letters of support describing the provider qualifications, provider's commitment to the organization, and the organization's support of the project. One letter of support must come from the Executive Director/CEO or equivalent and the second must come from the Medical Director/CMO or equivalent.
- 5. Submit the Cover Sheet with the completed application.

### **Appendix Contents**

- A one-page summary of the organization's background, primary mission, and history.
- Budget for the project (maximum is \$40,000) with brief narrative describing planned expenditures. The grant funds are primarily intended to cover the cost of the provider(s) time to plan, implement, and achieve the proposal's goals and objectives. Please note:
  - Preference will be given to projects that use most of the awarded funds to support the release time of the lead provider (and other providers as appropriate) in the development and implementation of the project.
  - Overhead may not exceed 10% of the project budget.
  - Equipment expenses may not exceed 5% of the project budget.

Grant funds may not be used to support lost revenue except in the case of salary replacement for the lead provider and, if applicable, for other members of the project team.



- Funds awarded by the DSRIP Statewide Investments Primary Care/Behavioral Health Special Projects Program may be applied to support:
  - Salary, taxes, and fringe benefits for the provider(s)
  - Tuition or other program fees
  - Clinical coverage expenses
  - Training
  - Administrative and capital expenses beyond allowable overhead and equipment expenses
  - Funds may not be used for lost revenue except in the case of salary replacement for the lead provider and, if applicable, for other members of the project team.



## Attachment A

### DEFINITION OF ELIGIBLE PROJECTS

The Massachusetts League of Community Health Centers (MassLeague) will accept proposals for the Primary Care/Behavioral Health Special Projects program that falls into one of the following two categories:

A. **Special Projects:**

Time limited activity that is of interest to the clinician and will enhance the services or operations of the organization. The time period can be more intensive for a short period (e.g., full time for 6-8 weeks) or less intensive over the year (e.g., 8 hours per week for 12 months). Projects need to be structured within a value-based care environment: e.g., using ACO quality measures for practice transformation; innovative enhancement of primary care/behavioral health integration; value-based health care delivery research projects; development and implementation efforts for services addressing social determinants of health; and development and implementation efforts for training clinical leaders on improving patient engagement in a team-based model of care. Please note that training associated with development and implementation of a special project initiative may also be included as a budget expense.

B. **Mini Fellowships:**

Time limited activity that is of interest to the clinician and will enhance/expand the services the organization may provide to the patient population or the management capacity of the individual/site, especially in regards to accountable care. The time period can be more intensive for a short period (full time for a month) or less intensive over the year (8 hours per week for 12 months). Examples might include (but need not be limited to): training in data analytics; training in a particular area or areas of cultural competency; and training specific to substance use treatment approaches.

*If awarded, no aspect of the DSRIP Statewide Investments Primary Care/Behavioral Health Special Project award may duplicate funding available through MassHealth and/or other third party payers for services, DSRIP Flex Services funding, or DSRIP start-up or infrastructure funding.*